

technical writing and publishing services

### **CLIENT AND JOB LIST**

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### **AEA Technology (Environment and Technology Support Unit)**

**Briefing notes and environmental case** study Writing

#### Anglosphere

**Colleges Open Learning Exchange** 

Group: Operating Systems Concepts; On-screen copy-editing

Single Phase A.C. Circuits

#### **BEAM Education**

Maths Booster 3 Content assessing

Blackwell	
Ground Studies for Pilots: Flight Planning	On-screen copy-editing
Ground Studies for Pilots: Meteorology	On-screen copy-editing

British Computer Society (British Informatics Society)	
Soft Skills	Rewriting
Invisible Architecture	Rewriting
Grand Challenges of Research	On-screen copy-editing
Grand Challenges of Computer Education	On-screen copy-editing
Finance for IT Decision Makers (2 <sup>nd</sup> edition)	On-screen copy-editing and project managing
History of Health Computing	On-screen copy-editing, typesetting and project managing



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IT Law	Project Managing
BCS Glossary of ICT and Computing	On-screen copy-editing and project
Terms	managing
Software Testing	On-screen copy-editing and project
	managing
ITIL Service Management Foundation	On-screen copy-editing and project
Practice Questions	managing
ITIL Service Management Guide	On-screen copy-editing and project
TITE Service Management Guide	managing
ITIL Manager's Bridge	On-screen copy-editing and project
111L Manager & Dirage	managing
ITIL Configuration Management	On-screen copy-editing and project
TITE COMITEMATION MANAGEMENT	managing
Software Testing (Foundation – 2 <sup>nd</sup>	On-screen copy-editing and project
edition)	managing
ITIL Operational Support and	On-screen copy-editing and project
Analysis	managing
ITIL Service Offerings and	On-screen copy-editing and project
Agreements	managing
Manager's Guide to IT Law (2 <sup>nd</sup>	On-screen copy-editing and project
edition)	managing
IT Pioneers: Leadership in Computing eBriefing	On-screen copy-editing
Management Skills eBriefing	On-screen copy-editing
The Essential Guide to Home	On-screen copy-editing and project
Computer Security	managing
Mobile Computing eBriefing	On-screen copy-editing
Cloud computing eBriefing	On-screen copy-editing
ITIL Service Management Guide (2nd	On-screen copy-editing and project
edition)	managing
ITIL Service Management Foundation	On-screen copy-editing and project
Practice Questions (2nd edition)	managing
Aspects of Identity Yearbook	On-screen copy-editing and project
2011–2012	managing



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Green IT eBriefing	On-screen copy-editing
Health Informatics eBriefing	On-screen copy-editing
Practical Data Migration (2 <sup>nd</sup> edition)	On-screen copy-editing and project managing
Finance for IT Decision Makers (3 <sup>rd</sup> edition)	On-screen copy-editing and project managing
The Human Touch	On-screen copy-editing
BCS Glossary (13th edition)	On-screen copy-editing
BYOD ('Bring Your Own Device') eBook	On-screen copy-editing
Aspects of Identity Yearbook 2012–2013	On-screen copy-editing and project managing
ITIL Operational Support and Analysis (2 <sup>nd</sup> edition)	On-screen copy-editing and project managing
ITIL Service Offerings and Agreements (2 <sup>nd</sup> edition)	On-screen copy-editing and project managing
Big Data eBook	On-screen copy-editing
Aspects of Identity Yearbook 2013–2014	On-screen copy-editing and project managing
Women in IT eBook	On-screen copy-editing and project managing
Problem Manager	On-screen copy-editing and project managing
Problem Management	On-screen copy-editing and project managing
Software Testing (3 <sup>rd</sup> edition)	On-screen copy-editing and project management

Cambridge University Press	
Model Driven Architecture for xUML	Paper copy-editing
An Introduction to RF Engineering	Paper-copy-editing



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A Relativist's Toolkit	Paper copy-editing
Approximation by Algebraic Numbers	Paper copy-editing
Logic in Computer Science	Paper copy-editing
Low-voltage CMOS RF Synthesizers	Paper copy-editing
Theory of Remote Image Formation	Paper copy-editing
Designing Digital Computer Systems	Paper copy-editing
Mobile Web Services	Paper copy-editing
Space-Time Coding	Paper copy-editing
The Birth of Stars and Planets	Paper copy-editing
Introduction to Signals and Systems	Paper copy-editing
Geometry of Quantum States	On-screen LaTeX copy-editing

CGP	
CLAIT Unit 3 Understanding databases	Writing

Church House Publishing	
Visual Liturgy 3	Software manual checking
Visual Liturgy 4	Manual writing, On-screen Help writing
Saints On Earth	On-screen Help writing
Visual Liturgy 4 (Methodist)	On-screen Help writing



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DecisionSoft	
DSLPath Extensions to XPath	Writing specification
X-Meta	Writing Help document

Elsevier	
Mechatronics	On-screen copy-editing
Nuclear Safety	On-screen copy-editing

English Heritage	
MIDAS Heritage Information	On-screen copy-editing, including full
Standard	checking of content against spec.

Hodder Education (Hodder & Stoughton, Hodder Arnold, John Murray, Hodder Gibson, Hodder Murray)	
ICT for A2	Paper copy-editing, proofreading
KS3 Progress Tracking User Guide	Editing and rewriting
AQA Advanced Level Computing	Paper copy-editing
<b>Essential Electronics</b>	Proofreading, answer checking and indexing
How to Pass Higher Computing	Paper copy-editing, proofreading
Teaching Secondary Science Using ICT	Proofreading
ICT for GCSE Short Course	Paper copy-editing
ICT for CCEA GCSE	Proofreading
IGCSE Maths Revision CD	Proofreading and Beta checking



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dexcel ICT for AS Units 1–3	Paper copy-edi	ting

Edexcel ICT for AS Units 1–3	Paper copy-editing
ICT for WJEC GCSE	On-screen copy-editing
DiDA Unit 2: Multimedia	On-screen copy-editing
ICT for KS3: Activity and Assessment CD	On-screen copy-editing, proofreading, managing, answer checking; alpha release functionality checking
New CLAIT for Office XP	Paper copy-editing
Edexcel ICT Applied A2	Proofreading
ICT for CCEA GCSE Revision Guide	On-screen copy-editing
ICT InteraCT KS3 Teacher Book	Proofreading
OCR ICT for AS (Book and Multimedia resources)	On-screen copy-editing and project managing
OCR Electronics for AS	On-screen copy-editing, project managing and e-media editing and checking
ICT InteraCT 3	Interactive e-media beta checking
OCR ICT for A2 Book and Resources	On-screen copy-editing and proofreading
Succeed in ITQ	On-screen copy-editing
BTEC Level 3 National in IT	On-screen copy-editing
AQA ICT for A2 Dynamic Learning resources	On-screen editing and typesetting
OCR National Level 2 ICT Dynamic Learning Unit 1	Writing and production of on-screen recordings of Word 2007 help files
BTEC Level 2 First in IT	Proofreading
OCR National Level 2 ICT Dynamic Learning Units 4 and 21	Proofreading
WJEC ICT for GCSE Revision Guide	On-screen copy-editing
OCR Computing for GCSE Dynamic Learning resources	On-screen editing and typesetting



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OCR ICT for GCSE Revision Notes	Proofreading and technical accuracy checking
OCR PROCOMM Level 3 Diploma in ICT Systems and Principles for IT Professionals	Proofreading and technical accuracy checking
OCR ICT for AS (2nd edition)	On-screen copy-editing
OCR ICT for A2 (2nd edition)	On-screen copy-editing
WH Smith Progress Test Maths	On-screen copy-editing
Compute-IT Student Book and Dynamic Learning resources	On-screen copy-editing

Law Pack	
DIY Problem Solver	On-screen copy-editing, rewriting

Macmillan Education	
<b>Ghana Primary Natural Science Pupil Book 1</b>	Paper copy-editing
Ghana Senior High Core Maths Pupil Book and Teacher Guide	Paper copy-editing

Nelson Thornes	
AQA GCSE Business and Communications	Development editing
AQA GCSE Economics	Development editing
Engineering diploma	Development editing

### Oxford University Press



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KS3 Science Works – Chemical Reactions Teacher Resource

On-screen copy-editing

Pearson Education (Heinemann, Payne-Gallway, Edexcel, Harcourt)	
AQA Advancing Maths series (1st and 2nd edns) – Pure maths, Core maths, Mechanics, Statistics, Further pure maths, Revision books (21 vols)	Paper copy-editing and proofreading
OCR GCSE in Applied Science	Proofreading
Maths Connect 2R Pupil Book	Paper copy-editing and answer checking
ICT Matters Teacher Books 2 & 3	On-screen copy-editing
ICT Links (maths, English, Science, History, Geography, Management Guide)	On-screen copy-editing
Edexcel GCSE Higher Maths: Space & Shapes; Number; Practice Book)	Paper copy-editing
AQA GCSE Maths Foundation (Pupil Book; Practice Book)	Proofreading
Edexcel GCSE Foundation Maths Practice Book	Paper copy-editing
Caribbean Maths Connect 3	Proofreading
Passing New CLAIT for Microsoft Office 2003	Proofreading
OCR Gateway GCSE Science Web Pages	Structure editing
AQA GCSE Science Web Pages	Structure editing
C&G E-Quals (IT Principles for Office 2003; Spreadsheets for Office 2003; Word Processing for Office 2003)	Proofreading
Software Development Pathway for the iPRO Certificate for IT Practitioners (Level 2)	Proofreading



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AQA GCSE Mathematics: Higher	C. 1 1:
Practice Book	Structure checking
Passing New CLAIT Plus	Proofreading and project managing
'Right from the Start' Macromedia Fireworks 8	Paper copy-editing and rewriting
New CLAIT Practice Assignments	Proofreading
Thinking Maths	Proofreading
AQA GCSE Science Revision Guides: Core Foundation; Core Higher; Additional Science; Separate Biology; Separate Chemistry; Separate Physics	On-screen copy-editing and project managing
OCR GCSE Science Revision Guides: Core Foundation; Core Higher; Additional Foundation; Additional Higher; Separate Biology; Separate Chemistry; Separate Physics	On-screen copy-editing and project managing
OCR Level 2 Nationals ICT: Units 3, 4, 5, 22 & 23	Development editing and copy-editing
OCR iMedia	Proofreading
BTEC in a Box: Travel and Tourism	On-screen copy-editing
AS Geography	Permission clearing
KS3 Maths Pupil Books and Teacher Guides	Paper copy-editing
Edexcel Diploma in IT	On-screen copy-editing
AS Sociology for OCR	Permission clearing
Media World of Work	On-screen copy-editing
Learning to Pass ECDL5 for Office 2003	On-screen copy-editing, writing new material and typesetting
Learning to Pass ECDL5 for Office 2007	On-screen copy-editing, rewriting and typesetting. Writing new material



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D ECDIE ( O(C 2007 D 1 1	0 100 1
Pass ECDL5 for Office 2007 Book and	On-screen copy-editing, rewriting and
Resource files	typesetting. Writing new material
Edexcel Statistics Student Book and	On-screen copy-editing and editorial
Teacher Guide	management. Typesetting of TG.
AQA GCSE Maths Higher Student Book	On-screen copy-editing
AQA GCSE Maths Higher Practice Book	On-screen copy-editing
	Worksheets: On-screen copy-editing,
AQA GCSE Maths Worksheets, Revise & Improve slides	project managing and typesetting. Slides: Content selection, screenshots and slide production.
Edexcel GCSE Statistics v2 Quick	Copy-editing, answer checking,
Quizzes, Test Yourself Questions	typesetting and artwork
AQA GCSE Maths Foundation Answer Book and Knowledge Checks	Answer checking (book). Multiple-choice question/answer checking and functionality checking
AQA GCSE Maths Teacher Guide (Foundation, Middle, Higher levels) Worksheets and Answers, Exam Preparation documents	On-screen copy-editing, answer checking, typesetting, project managing.
Edexcel GCSE Maths Exam Preparation documents	Slide and handout checking
AQA GCSE Functional Maths Teacher Guide (book and CD), Practice Papers, Active Teach resource files	Editing, typesetting.
Edexcel Functional Maths Teacher Guide (Levels 1 & 2) and Active Teach Problem Solving	Editing and typesetting of worksheets and resource sheets, assessment sheets, and answers. Production in formats for book and CD.
Vocational & Practitioners' Manual and Supplement	Paper copy-editing and proofreading, project managing and typesetting
BTEC Engineering in a Box: Units 4, 5 & 6	On-screen copy-editing, maths checking and image improving
Edexcel AS/A-level Modular Maths Solution Bank: Statistics 1, Core 2, Core 4, Further Pure 1.	Functionality and content checking



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Edexcel AS/A-level Modular Maths Examiner Feedback: Statistics 1, Core 3, Core 4, Mechanics 1	PowerPoint editing and setting
Always Learning Gateway: Chemistry, Maths	On-screen copy-editing
Edexcel AS/A-level Modular Maths Results Plus Booster: Statistics 1, Mechanics 1	Answer checking
BTEC Malta (IT – Mathematics for IT Professionals)	Proofreading and accuracy checking
ITQ for IT Users Level 2	Development editing
Always Learning Gateway – Maths	On-screen copy-editing and Beta checks
BTEC Construction & Built Environment	Fact checking and Question answering
KS3 Maths 2014 – Student books	On-screen copy-editing
KS4 Maths 2015 – Student Book Foundation 11	On-screen copy-editing
KS3 Maths Y7 & Y8 Assessment Packs	Copy-editing, answer checking, artwork and typesetting
Edexcel GCSE Maths Higher	Answer checking
Access to Foundation Workbook – Statistics and Geometry	On-screen copy-editing
Edexcel Mathematics in Context – Student Book	On-screen copy-editing
GCSE Computer Science – Student Book	Development editing

PencilSharp	
RPS Wind Farm Proposal	Typesetting

### **Take That Limited**



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**Investing in Shares** 

On-screen copy-editing

Taylor & Francis (Routledge, Routledge Falmer)	
Construction Reports (1944–1998)	On-screen copy-editing
Human Resource Management (HRM) in China	On-screen copy-editing and typesetting
Damascus (A History)	On-screen copy-editing and typesetting
The Root Causes of Terrorism	On-screen copy-editing and typesetting
Citizenship and Ethnic Conflict	On-screen copy-editing and typesetting
Kinanthropometry volumes 1 and 2	On-screen copy-editing
Open University Maths: Aspects of Teaching Secondary Maths	On-screen copy-editing
Open University Maths: Teaching Maths in Secondary Schools	On-screen copy-editing
Open University: Mathematics Education	On-screen copy-editing
Open University: Fundamental Constructs in Mathematics Education	On-screen copy-editing
Economic Models for Policy Making	Proofreading

Thomas Telford	
Miscellaneous journal papers for	On-screen copy-editing
Institute of Mechanical Engineers	

Triaster	
Process Navigator	Manual writing



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### Wiley

An Introduction to Practical Formal Methods using Temporal Logic

PDF on-screen copy-editing.